



**TERESA BAKER &
MICHELLE TANNER**

**MOTHER & DAUGHTER
FUNERAL DIRECTORS**





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Welcome

Your selection of Funeral Director may be based on the advice of friends, through recommendations of a professional advisor, or your own previous experience or knowledge. We will guarantee you an exceptional level of service at your time of need. We are proud to be a family run independent business, always with constant pride, care and dignity.



TERESA BAKER & MICHELLE TANNER MOTHER & DAUGHTER FUNERAL DIRECTORS

20 Blatchington Road
Hove
BN3 3YN
(Corner of Brooker Street)
Tel: 01273 734242

(24 Hours)

Email: info@motheranddaughterfd.com

Office Hours: Monday – Friday 9:30am – 4:30pm



OUR SERVICES

The experiences and quiet professionalism of a Funeral Director can be of great help to you in the period immediately following a death.

You can call us, or you may call into our office, or alternatively we will come to see you. Together, we will go through all the necessary arrangements step by step, taking into consideration your wishes and requirements, and where appropriate, the expressed wishes of the deceased. This will ensure that everything receives the attention to detail that is so important at this time. We will, if required, guide you through the formalities of registration, advising when and where the death should be registered and what information will be required.

We will act as a professional adviser and confidant and we are responsible for the efficiency and dignity of the funeral arrangements. Our role is not always readily apparent but some of our duties may include:

- A personal discussion to receive instructions
- Arranging for the deceased to be taken into our care
- Liaison and confirmation with Officiant, Church, Cemetery or Crematorium
- Completing and forwarding legal documentation to the appropriate authority
- Making all arrangements for the removal of donated organs
- Hygienic treatment and last offices, if required
- Arranging for the removal of Pacemaker
- Supply and fitting of the coffin or casket
- Supply of the necessary bearers
- Arranging for the removal of the memorial (if applicable)
- Arranging for the purchase and preparation of the grave
- Provision for the hearse and limousines as required
- Liaison with the Police and Coroner where necessary
- Insertion of Press announcements
- Assistance in ordering and the receipt and care of floral tributes
- Advice on the selection of suitable hymns and music
- Set up of charitable donations page online
- Arranging for the dispersal or interment of the cremated remains
- Arranging for the printing of service sheets
- Assistance and advice on claiming from the Social Fund
- Provisions of designs and estimates for memorials
- Payment of all fees third party charges relating to the funeral
- Professional attendance and supervision throughout the funeral
- Retaining detailed records of each funeral for future reference by the family if required
- Preparation and retention of confidential files regarding funeral arrangements for those who wish to make enquiries in advance
- Repatriation both to and from abroad

On the day, a Funeral Director will be in attendance throughout the proceedings to ensure the smooth running of events. All arrangements made for a funeral are confirmed in writing so that the details may be checked and agreed. At the same time, an estimate of the complete cost will be submitted, showing payments made on your behalf. The person arranging the funeral, ourselves or a member of our staff will then sign the arrangement form to make a contract between us.

OUR OFFICE

Our office is located at the western end of Blatchington Road on the corner of Brooker Street. It is bright, modern and provides a welcoming environment for our clients. It is easily accessible by bus and on street parking is available at the site. Hove station is within walking distance. All necessary facilities are available on-site.



The Office



Reception Area



Arranging Room



Coffin Display Room



Chapel of Rest



WHAT TO DO WHEN DEATH OCCURS

When a death occurs in the family, whether it is at home or in hospital, there are many unfamiliar tasks that must be carried out. At such a time, when natural grief and perhaps anxiety weigh heavily upon you, you may need to rely on the advice and guidance of professionals. One of those with whom you will undoubtedly deal is the Funeral Director.

This booklet has been prepared to assist you in your choice and to provide answers to some of the questions which may arise.

AT HOME

When someone dies at home, the first contact is usually the deceased's doctor or Palliative Care team. Someone will usually come to the home to certify that the death has taken place.

The following information will be required when you call us:

- 1) The deceased's name, the address where the death has occurred and their date of birth.
- 2) Your name, address, telephone number, and relationship to deceased, and if different to next of kin, the next of kin's details
- 3) The name of the deceased's doctor and if he/she has been notified or visited the house
- 4) Whether you have, or the deceased had decided on burial or cremation

Most families prefer that the deceased is conveyed to the Funeral Directors' chapel of rest at an early stage, this can be arranged at any time of the day or night by telephone. We will then arrange a suitable time to come to the home where we will then move the deceased into our care.

AT A NURSING OR RESIDENTIAL HOME

The above procedure is likely to have been carried out by the matron or sister/staff nurse.

IN HOSPITAL

In hospital the nursing staff will advise you of the requirement to inform the Bereavement office of your choice of Funeral Director.

In all instances after someone dies, a medical examiner will check the cause of death to make sure it's accurate. and ensure the legal documentation is completed as soon as possible, if there are no indicators for them to refer to HM Coroner.

Medical Examiners are independent senior doctors and provide expert support and advice to doctors completing the Medical Certificate of Cause of Death (MCCD).

The Medical Examiner will review the medical notes to ensure the correct cause of death is identified. The medical examiner's office may then contact you to:

- Help you understand the cause of death
- Answer any questions you have about this or the healthcare provided to the person before they died

The Medical Examiner will be able to advise you of additional sources of information and support.. The MCCD is sent to the Registrar electronically.

REGISTRATION

All deaths are required, by law, to be registered in the District in which they occur. You'll also be contacted by the medical examiner's office to confirm you can register the death.

Register the death within 5 days of being contacted. We will advise you of the whereabouts of the registry office and the times the Registrar is in attendance.

Who can register the Death?

1. Any relative of the deceased
2. Any person present at death
3. The occupier of the house where the death occurred
4. The person arranging the funeral (NOT the Funeral Director)

The procedure for registering a death is a simple interview with the Registrar who will require the following information:

1. Date and place of Birth and Death
2. The full name of the deceased
3. Home address of the deceased
4. The marital status of the deceased
5. The occupation (if any) of the deceased
6. If the deceased is female, her maiden name and her husband's full name and occupation
7. The full name, date of birth & occupation of surviving spouse or civil partner
8. Birth Certificate
9. Marriage or Civil partnership certificate
10. Whether they were receiving state pension or any other benefit

They may also require proof of address such as a utility bill, driving license, council tax bill and a NHS medical card or passport.

The Registrar will issue a Green Certificate, which under normal circumstances will be e-mailed to your nominated Funeral Director.

Copies of the Entry of Death (often known as Death Certificates) may be obtained from the Registrar upon payment of the appropriate fee and will be required for Insurance purposes, probate, Bank accounts, private pension schemes, National Savings Certificates, Premium Bonds etc.

If the Coroner is involved they will advise you of what you need to do in order to register the death.

The Registrar will also explain the Tell Us Once service when you register the death. Tell Us Once is a service that lets you report a death to most government organisations in one go.

Brighton Register Office

Brighton Town Hall, Bartholomew Square
Brighton
BN1 1JA

Tel: 01273 292016

Worthing Register Office

Worthing Library, Richmond Road
Worthing
BN11 1HD

Tel: 01243 642122

Details for other Register Offices can be found at <https://www.gov.uk/register-offices> - ALL BY APPOINTMENT ONLY



H.M. CORONER

There are several reasons why a death may have to be referred to the Coroner and under such circumstances special procedures may be necessary. However, these should not give cause for any undue alarm.

The Coroner is a judicial office, quite independent of local and central government, who is required to act, in accordance with certain laws. Any sudden or unexplained death must be reported to the Coroner whose duty it is to ascertain the cause of death and to investigate any unusual circumstances.

Sometimes the Coroner may be able to ascertain by simple enquiry whether the death was due to natural causes and that there is a doctor able to issue a death certificate. The death is then registered adopting the procedures shown under "Registration". If this is not the case the Coroner may require a post mortem examination.

This will usually indicate that the death was due to natural causes and in such cases, there is no inquest. The Coroner sends certification to the Registrar so that the death can be registered. If cremation has been selected the Coroner will issue an additional certificate to the Funeral Director.

If the death is not due to natural causes (for example, a traffic accident) the Coroner is obliged to hold an Inquest.

This is an enquiry and its purpose is to determine:

1. The identity of the deceased
2. When, where and how the death occurred
3. The cause of death

Following the Inquest, the Coroner will issue a certificate for burial or cremation. In certain cases, the Coroner may adjourn the Inquest after having established the above-mentioned facts. A certificate will then be issued to enable the funeral to take place and the Inquest reopened, sometimes after several weeks, in order to gather relevant information relating to the death.

Your Funeral Director is fully conversant with the likely causes for referral to the Coroner and will be able to advise you of any action that may be necessary.

West Sussex and Brighton and Hove Coroners Officers

Tel: 0330 2225560

ADVICE & ARRANGING THE FUNERAL

The formal ceremony is of little value or comfort if you are left with the feeling that something, no matter what, has been left out.

Whilst this may seem unlikely at this time with all the different things that seemingly need to be done, remember there is no need to hurry anything, a hasty decision now may lead to regrets for a long time to come.

When in a quiet moment you have time to reflect on the arrangements that you have made, keep a pencil and paper close at hand, because there are bound to be questions which will need an answer or points which may have been overlooked, such as the special meaning shared between you as to the use of a particular road or view, which could easily be worked into the journey to the Cemetery, Crematorium or Church.

You may have a special memento or treasured item of special meaning that you would like placed in the coffin, perhaps even clothing of special significance, which only you know about.

No matter what the question or the query make sure you ask, don't be afraid, you won't be considered foolish, it is after all a very important occasion and all needs to be right. The arrangements made cannot be altered after the service has taken place. They can, though, be changed in any way you like before that time. So, no matter whether you want to add to the service to be provided or amend or reduce the commitment in any way, please just ask. The service available to you knows no bounds, it is available throughout the day or night and over weekends as well so there can be no excuse for thinking in time to come "I wish", or, "if only I had asked or arranged". Anything and everything is possible, and you shouldn't be left with any such thoughts.

In the days, weeks, months and years ahead, the prospect of which at present may appear bleak, you may find you have need for friendship or advice. Remember you always have a friend in us and certainly we can help with advice and put you in touch with all those who can help and support us and others such as you in these difficult times. Do please feel free to call us; we are only as far away as your telephone.

WHAT TYPE OF FUNERAL?

With a wide range of options available we can assist you in choosing those that are right for you. Whether that be a simple service, a Direct Cremation with no service, a burial, religious or non-religious, modern or traditional service with an eco-friendly coffin or perhaps even an alternative hearse. We want to help you to make the funeral service as unique as you would want it to be for your loved one.

You can make an appointment to meet us at our office or you may wish to discuss the details in the comfort of your own home.

When we meet with you can expect to discuss:

- Options, availability and booking of the funeral venue and funeral officiant
- Planning the funeral transport
- The necessary registration and administration requirements
- Discussions around visiting, dressing of the deceased and the return of property
- Choosing a coffin
- Newspaper notices, funeral stationery and printed orders of service
- Funeral flowers or venue flowers
- Special funeral options such as alternative funeral transport (see below), musical options, and opportunities for personalisation of the ceremony
- Post-funeral refreshments
- Costs, payment terms and guidance with DWP claims

The coming pages provide additional details on the above points.



PAYMENTS MADE ON YOUR BEHALF (THIRD PARTY CHARGES)

These charges made by external suppliers such as crematoria, cemetery, florists and newspapers are paid on your behalf and added to your funeral account. Payment of these charges is required prior to the funeral taking place.

JEWELLERY - PERSONAL EFFECTS

It is important that any instructions left by the deceased regarding personal effects (e.g. Wedding Ring) are strictly observed. The family too may have specific wishes in this respect. If such items are to be removed, the Funeral Director should be instructed and the jewellery and/or other clothing collected prior to the funeral taking place.

PAYING YOUR RESPECTS

It is important for the family to decide whether they wish to have their loved one resting at home or in our Chapel of Rest and whether you wish to pay your respects. For some the decision is not easy - will the experience be helpful or add to the hurt? There are no easy answers and no one can make up your mind.

We offer these notes in the hope that it helps you to decide what is right for you. You should already have discussed, as part of the funeral arrangements the matter of dress. You might have fond memories of a person in a particular dress or suit, perhaps even pyjamas or nightdress if they had been confined to bed for a long period, although we would ask you to check with our staff as to the suitability with regard to crematoria regulations. If dentures were normally worn we can replace, these to give a more natural look. Similarly, for someone we always saw wearing glasses putting these on can help the deceased look "themselves". If no special arrangements have been requested, we will dress the deceased in suitable attire. This fact is mentioned since some may be distressed at first view, to find their loved one dressed in such an unfamiliar way. Also remember that the deceased will be lying in a coffin or casket, head supported on a pillow and surrounded by the material lining. We never expect to see any of our relatives or friends in this way and this together with them being absolutely still, can be a shock.

The Chapel of Rest is located at our premises and is available Monday - Friday between 10.00am - 4.00pm. We do ask though that you make an appointment with us to ensure you have our complete attention and that an experienced and understanding member of staff is available for you (other times may be available but can incur a fee). The Chapel is private, and you will be able to spend all the time that you feel you need with no pressure from us. While the Chapel is small and personal, there is no limit to the numbers who may attend or indeed on the frequency of visits. Many people do find great comfort in the quiet peace of the chapel. Just being with a loved one, holding their hand, talking to them or giving a gentle farewell kiss can mean so much. You may find it comforting to bring a gift, a flower from the garden, or something of personal significance. You may wish to place letters or photographs in the coffin. We will willingly assist you in placing these and assure you they will remain, undisturbed.

VEHICLES

We can supply black, and silver hearses and limousines to meet your requirement.



HORSE DRAWN HEARSE

We can supply a variety of horse-drawn hearses with either a team of four or six horses. There are white and black hearses available. Horse plume colours can be specified.



ALTERNATIVE HEARSES

As well as the motor hearse and horse-drawn hearse, there are alternatives for those wanting something that bit more personal.



COFFIN RANGE

The selection of a coffin/casket is also an important part of the funeral arrangements. We can offer a wide range of coffins from the simplest of choices to those that are personal to the life of the deceased. We also include an environmentally friendly coffin selection. As well as a range of caskets.. The images are to be used as a guide only and are just a sample of our extensive range. Pricing and further information can be found in our separate Coffin and Casket Brochure.





FLOWERS

Flowers can tell a story - create a feeling. Flower arrangements for coffins can be low key and subdued, bright and flamboyant, traditional or unconventional – the choice is yours. We can arrange all floral tributes on your behalf.

We appreciate this is a hard time for all involved and so we want to ease any unnecessary worry with regards to the arrangements of funeral flowers from yourself and any other guests or family who may want to order flowers for funerals. We are able to offer a large range of floral tributes as well as bespoke items.



FUNERAL STATIONARY

Personalised funeral stationery is a wonderful way of providing a lasting tribute to the life of a much-loved relative or friend.

Our professionally designed range includes Orders of Service, Attendance Cards, Memorial Cards,



Thank You Cards and Bookmarks. In Memory products are an elegant memento, for you and your friends and family.



DOVES & BUTTERFLIES

The release of white doves is an elegant addition to a funeral. The release of a single dove represents the spirit being released onto their final journey. A pair of doves signifies the joining of two souls. Four doves symbolise the Holy Trinity guiding the deceased into heaven. There is also the option of six or twelve doves being released which represents the family saying farewell. We are also able to offer the release of butterflies. Releasing live butterflies for a loved one is a unique way to honour and remember them. The butterfly has long been a symbol of freedom, love and new life or the beginning of a new journey. Please ask for further details.

ASHES CASKETS & SCATTER TUBES

We have a wide range of ashes caskets and Scatter tubes available, from wooden to metal, eco-friendly and personal as well as different sizes. These are only some of the options available. For pricing and details of our full range please see our separate brochures.



MEMORIALS

We can provide a wide selection of memorials, all designed, made and fitted by craftsmen to the highest standards in granite, marble and natural stone sourced from around the world, utilizing traditional skills and modern techniques.

The memorials shown are suitable for cemeteries, churchyards and crematoria (subject to their regulations). Most designs can be supplied in a wide variety of materials, sizes and finishes so please ask us if you have any special requests. Full details of the range and price information can be found in our separate brochure 'Memories In Stone'.



ASHES INTO GLASS

Ashes into Glass is a unique service where you can have your loved one's cremation ashes in memorial paperweights and jewellery. Master craftsmen Bill Rhodes and James Watts create these by mixing the ashes into molten crystal glass with coloured crystals. Your Ashes into Glass memorial will be as precious as the memory of your loved one. You can keep them close to you always. There are two collections and various colours are available as is the choice of Sterling Silver, Gold and White Gold.



WAKES & FUNERAL RECEPTIONS

Hiring a venue for a funeral reception (also known as Funeral Wakes, or a Wake), gives friends and family the chance to gather, remember and celebrate the life of a loved one. This traditionally takes place after a funeral reception.

We can provide you with a list of venues that have experience in hosting Funeral Reception/Wakes, and many offer catering options so you needn't worry about an external caterer.



ADMINISTRATION OF THE ESTATE

Before the estate can be released and distributed amongst the beneficiaries, a Grant of Probate or Letters of Administration will probably be required. The simplest procedure to ensure that this is carried out correctly is to instruct a Solicitor or Bank to act for you. This will relieve you of the worries and visits required to complete the formalities. Alternatively, application may be made personally to the District Probate Registry Office. Probate is required where the deceased has left a Will. The Will has to be 'proved' before the Probate Registry of the High Court. Upon completion, the executors named in the Will can administer the estate. (District Probate Registry Office, William Street, Brighton, BN2 0RF. Tel: 01273 573510) Letters of Administration are required where the deceased has not left a Will. The deceased is said to have died Intestate and the question then arises as to who should administer the estate. Here again application must be made to the Court, usually by the Next of Kin. The Court, when satisfied as to the claim of the applicant, issues a document (Letters of Administration) appointing the applicant as Administrator of the estate. Where the estate is small, it is sometimes possible for the assets to be released without making application for such a grant. The Probate Registry office will advise you of the maximum asset value applicable in such circumstances.

CONSULTING A SOLICITOR OR BANK

In most circumstances it is advisable to consult a Solicitor or Bank. This need not necessarily involve you in great expense and it will ensure that all the formalities required under the law are duly completed. Apart from the interpretation of the Will itself and the distribution of the assets to the beneficiaries nominated in the Will (or under the Intestacy rules if there is no Will) a Solicitor will administer the estate and obtain the appropriate grant. They will require a Death Certificate and any or all the following: Share Certificates, Savings Certificates, Premium Bonds, Deeds, and Insurance Policies. If the deceased was the owner of freehold or leasehold property it may be necessary for your Solicitor or the Bank to arrange for it to be valued for probate or, of course, for it to be sold in order to realise the assets. (No valuation is normally required where the house passes to the surviving spouse). Arrangements would be made in a position to settle the probate value with the Inland Revenue Valuation Department. They will also arrange for a qualified Chattels Valuer to value the contents. This would particularly be necessary where there are items such as antique furniture or jewellery since such items may have appreciated considerably in value in recent years and it is important that they be correctly and accurately identified.

INSURANCE POLICIES

These are usually to be found amongst the deceased's private papers or they may be lodged with the Bank or Solicitor. It is important to notify the Insurance Company, who will require a Death Certificate, as soon as possible. Request that they confirm the Policy is in force. This too can generally be ascertained by your Bank, Building Society, Credit Card Company or Solicitor.

MOTOR INSURANCE

Insurance cover on a vehicle owned by the deceased ceases upon death. The Insurance Company should be informed immediately, and arrangements made for transfer. Send the driving licence back to DVLA.

PENSION AND SOCIAL SECURITY BOOKS

Pension and Social Security books should be returned to a local Department of Work and Pensions (DWP) office.

PASSPORTS

Any current passport should be returned with minimum delay to The Passport Office requesting cancellation and stating the date of death.

These are just a few of the legal formalities and hence why recommended that professional advice be sought.

DEPARTMENT OF WORK AND PENSIONS BENEFITS

Help is sometimes available for those who cannot afford to pay for a funeral. The funeral grant may normally be paid if all the close members of the family are in receipt of benefits: e.g. Income Support, Family Credit, Housing Benefit and/or Council Tax Benefit. If one member is not in receipt of benefit, then the DWP will assume that this person has sufficient means to pay for the funeral, and the claim will be refused. Furthermore, the deceased person must have left no funds or assets that could be used to pay, or part pay, for the funeral. Should this be the case then we strongly recommend that you either make an approach to the DWP office before making the funeral arrangements or talk to your Funeral Director.

CAN I DISCUSS A FUNERAL IN ADVANCE?

It is natural to feel different about discussing funeral arrangements in advance of death. Nevertheless, it can simplify the immediate period following death if you have already made your choice of Funeral Director. We are always willing to give advice and an estimated cost, and to discuss the various arrangements that will need to be made. You will also be able to compare, if you wish, our facilities, service and reputation, to help in your selection and appointment of a company you wish to deal with. An added advantage is that we will be known to you, and will have prior knowledge of your precise requirements.

These preliminary contacts will not place you under any obligations.

DIRECT CREMATION SERVICES

Recently terms like “Pure” and “Simple” cremation have become more common, largely due to heavy advertising by national funeral providers. But what these companies are really describing is a Direct Cremation—a service that we have offered for many years.

A Direct Cremation is simply a cremation without a formal funeral service. It can be the perfect choice for some people, offering a straightforward, no-fuss option. However, it’s important to understand that it may not be the right choice for everyone.

Funerals play a crucial role in the grieving process. They offer a meaningful opportunity to say goodbye, to gather with loved ones, and to begin the journey of healing. Postponing this moment in favour of a celebration later might feel easier at first, but it can sometimes leave a gap in the emotional process of saying farewell. Below, you’ll find a comparison between the Direct Cremation service we provide and those offered by national providers. You might be surprised to learn that our Direct Cremations are often more affordable—with no hidden costs, unlike many online or call centre-based providers. Our pricing is transparent, and everything you need is included.

DIRECT CREMATION SERVICE	MOTHER AND DAUGHTER FUNERAL DIRECTORS SIMPLE CREMATION ONLY	NATIONAL ONLINE PROVIDERS
Will my cremation take place in Brighton?	Yes	No
Will I be cared for in a local funeral home?	Yes – You will remain with us throughout	No
Can my ashes be collected quickly after the cremation?	Yes – Often available the next day	No
Will my family be told the date and time of my cremation?	Yes	No
Can items like photos be placed in my coffin with me?	Yes – Photos, drawings and keepsakes are welcome	No
If I wish, can people visit me in the chapel of	Yes – Your family can say goodbye in person for an additional fee	No
Can I be dressed in my own clothes?	Yes	No

CAN I DISCUSS MY OWN FUNERAL ARRANGEMENTS?

We are always willing to discuss, and put into a confidential file, your own desires regarding your funeral. It can be of considerable benefit to bereaved relatives to know that preliminary discussion and outline arrangements have been dealt with. For instance, if one’s choice of burial or cremation has not been made known in advance it may result in much additional anxiety. If you do make prior arrangement with us, it is of course advisable to inform your Executors or Next of Kin that you have done so.

PRE-PAID FUNERAL PLANS

It is only natural to worry how our families will cope when we’re gone but if you can manage to put a little money aside now, there’s no need to be concerned. A Funeral Plan will make sure every detail of your funeral arrangement is taken care of. Our comprehensive plans, provide tailored funeral arrangements that can be relied upon and will offer you an easy way to arrange the funeral you want. Full details can be found on our website or alternatively you can call us directly for further information.

COPING WITH LIFE AFTER

Most people find the strength to cope with their bereavement in the period immediately following the death of a loved one. It is after the funeral, when life is supposed to return to normal, that many experience the natural effects of grief, and may experience difficulty in coping with ordinary everyday affairs. For some, too, there is the added burden of financial hardship. Fortunately, there are organisations ready and willing to offer practical help and sympathetic counsel. In addition to the local Department of Social Services and Citizen’s Advice Bureau - both of whom will help in practical ways - there are often local branches of national organisations, ready to respond to a call, and offering friendly groups of people who understand and provide support.



NOTIFY OR DEAL WITH

- | | |
|--|--|
| ☐ Family, friends and relatives | ☐ Social Services (Home help) |
| ☐ Deceased's Employers | ☐ Utilities Providers / Return of hired Items |
| ☐ Thank you Cards | ☐ Council Tax |
| ☐ DWP (Pension Books) | ☐ Tradesman (Newsagents....) |
| ☐ Bank/s | ☐ Return Library Books |
| ☐ Insurance Companies | ☐ Redirect Mail |
| ☐ Friendly/Building Societies | ☐ Check Telephone Answering Machine |
| ☐ Solicitor | ☐ Estate Agents for property |
| ☐ Accountant | ☐ Valuation of Chattels |
| ☐ Post Office Savings Book | ☐ House Clearance |
| ☐ Shares / Investments | ☐ Landlord/Lease arrangements |
| ☐ Passport | ☐ Remove Valuables from empty house |
| ☐ Car Insurance | ☐ Care of any pets |
| ☐ Driving License | ☐ Inland Revenue |
| ☐ Hospital / Day Centres attended | ☐ Police (security of property if empty) |

NOTES

LOCAL CONTACT INFORMATION

HOSPITALS

Royal Sussex County Hospital Eastern Road Brighton BN2 5BE	Worthing Hospital Lyndhurst Road Worthing BN11 2DH Tel: 01903 205111	Princess Royal Hospital Lewes Road Haywards Heath RH16 4EX Tel: 01444 441881	Eastbourne District General Hospital Kings Drive Eastbourne BN21 2UD Tel: 0300 131 4500
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HOSPICES

The Martlets Hospice Wayfield Avenue Hove BN3 7LW Tel: 01273 273400	St Barnabas House Titnore Lane Worthing BN12 6NZ Tel: 01903 706300
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BEREAVEMENT COUNSELLING

Cruse Bereavement Care Brighton & Hove Branch Tel: 01273 234007	Cruse Bereavement Care West Sussex Area Tel: 0300 3119959	Cruse Bereavement Care Main Helpline Tel: 0808 8081677
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TELL US ONCE SERVICE

<https://www.gov.uk/after-a-death/organisations-you-need-to-contact-and-tell-us-once>

CITIZENS ADVICE BUREAUS

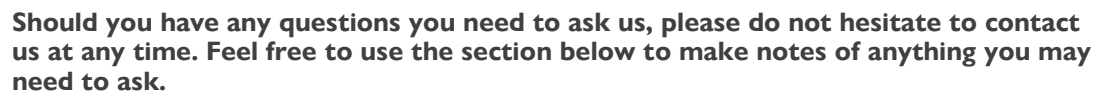
West Sussex Tel: 0808 2787969	Brighton & Hove Tel: 0808 2787815
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CREMATORIA

Woodvale Crematorium Lewes Road Brighton BN2 3QB Tel: 01273 604020	Downs Crematorium Bear Road Brighton BN2 3PL Tel: 01273 572472	Worthing Crematorium Horsham Road, Worthing, BN14 0RG Tel: 01903 872678
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DEPARTMENT OF WORKS AND PENSIONS (DWP)

Tel: 0800 7310469

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.



CONTACT DETAILS

Teresa Baker & Michelle Tanner
Mother & Daughter Funeral Directors
20 Blatchington Road, Hove, BN3 3YN
(Corner of Brooker Street)

Tel: 01273 734242
Email: info@motheranddaughterfd.com
Website: www.motheranddaughterfd.com

